

Senior Civil Engineer

Roles and Responsibilities:

- ▶ Supervise the work of Technicians and Design staff appointed to specific projects
- ▶ Participate in the design of improvement plans, cost estimations, and details for a wide variety of project types ranging from \$10K to \$1M in consulting fees
- ▶ Prepare roadway design plans, profiles, and geometric layout designs
- ▶ Prepare plans, technical and general specifications, and estimates
- ▶ Prepare detailed project scopes, fees, and work plans
- ▶ Sub-consultant and client liaison, public involvement and outreach
- ▶ Project correspondence and coordination of contract documents
- ▶ Training and oversight of staff engineers and other technical staff members
- ▶ Participation in field reviews and data collection
- ▶ Establish design calculations and ensure improvement plans correspond to guidelines, codes, and other regulations
- ▶ Establish and maintain relationships with clients in order to define their needs, explain technical information, and present project materials
- ▶ Manage and develop a solid book of business of civil engineering clients
- ▶ Assist the Marketing Department with the preparation of Request for Proposals including technical documents, client meetings, fee estimates, and designs
- ▶ Manage a project from conception through project close-out including budget and schedule control
- ▶ Perform all other related tasks that will help successfully complete the project

Position Requirements:

- ▶ Bachelor degree in Civil Engineering from an accredited university
- ▶ 7 to 15 years of experience with a minimum of 5 years in a Senior Engineering or Project Management level position
- ▶ 1 to 2 years experience with client management and business development
- ▶ Hold a valid P.E. license
- ▶ Experience in Public Works, Caltrans, pipelines, hydrology, or hydraulics is a plus
- ▶ Good initiative and attention to detail
- ▶ Ability to work in a team environment
- ▶ Excellent verbal and written communication skills
- ▶ Ability to multitask and work under several deadlines
- ▶ Advanced understanding of AutoCAD Civil 3D and Microsoft Office Suite

Benefits:

- ▶ 12 days per year of vacation
 - ▶ 10 days per year of sick leave
 - ▶ 10 paid holidays
 - ▶ 401 K program with firm contribution
 - ▶ Bonus program
 - ▶ Medical, dental and vision coverage
 - ▶ Company supplied smart phone
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Siegfried Engineering, Inc. (Siegfried), recognized as one of the foremost multidisciplinary engineering firms in northern and central California for the past 56 years, has an excellent opportunity for a skilled, persistent, and self-directed Senior Civil Engineer to join our team. This is a growth position that will involve project management, contact with potential and existing clients and team members, and play an instrumental role in successfully completing a wide variety of project types. Responsibilities will include, but are not limited to: performing as a Project Engineer and/or Project Manager and being responsible for the coordination and implementation of design elements, preparation of plans and specifications, agency coordination and public outreach. The successful candidate will provide engineering expertise, and have strong skills associated with roadway, grading, paving, drainage design, pipelines, pump stations, and other features associated with civil improvement plans. In addition, this key role will be responsible for developing and maintaining a solid book of business by identifying, targeting, and pursuing prospective clients, assisting the Marketing Department with technical materials for proposals, and representing Siegfried at client meetings, interviews, and various business development engagements.

Position Requirements:

Requires a Bachelor's Degree in Civil Engineering, a P.E. license and a minimum of 7-10 years experience in all elements of civil design. Requires a thorough knowledge of Federal, State, and Northern California policies and procedures. Must be conversant in AutoCAD Civil 3D, demonstrate strong skills with use of various drainage software and exhibit the ability to develop project schedules, manage and monitor daily work tasks of staff, and coordinate the efforts of sub consultants. Excellent oral and written communication skills and the ability to prepare comprehensive engineering reports are a must.

To apply, send your cover letter and resume to careers@siegfriedeng.com
